Acton Housing Authority

Minutes of the Regular Meeting, 14 September, 1987, 7:30, 68 Windsor Avenue Attendance: Marlin Murdock, James Sargent, Jean Schoch, Joe Mercurio

Absent: Barbara Yates

- 1. Marlin Murdock, Chairman, called the Regular Meeting to order at 7:30pm.
- 2. James Sargent moved that voucher #44 for \$144,499.72 be approved. Jean Schoch seconded the motion and all members approved.
- 3. Approval of the minutes of the Regular Meeting of August 17,1987 was deferred.
- 4. Executive Director's Report
 - A. The Board unanimously agreed to forward Ms. Yates letter to the Trustees of Parker Village.
 - B. Marlin Murdock signed the appraiser's contracts (2) which authorizes Avery Associates and McNeil Associates to appraise the five(5) units the Authority is negotiating for purchase at Briarbrook.
 - C. The Board approved increasing Meadowbrook Condominium Associations Annual Operating Budget. After discussion with the Executive Director the need for the Special Assessment, the Board approved the payment.
 - D. On September 22,1987 the Selectmen will be asked to sign the Authority's Housing Application for Chapter 705 and 667 funds as well as send a letter of support.
 - E. The Board concurred with the Executive Director that it is more appropriate for the Authority to purchase the single user computer.
 - F. Jean Schoch moved that the Authority's legal counsel's request for Extra Services of \$258.50 be approved. James Sargent seconded the motion and all members approved.
 - G. Gail Hembrough has been hired to fill Ann Hosmer's position of Administrative Assistant.
 - H. The Authority's position of Clerk/Housing Inspector is being advertised.
 - I. Dennis Sweeny has met with the Executive Director to discuss his proposed development in Stow bordering the Acton line.

J. The AHA is being considered by EOCD's Modernization Department for \$201,000 in modernization funding.

5. Old Business

- A. Condominium Aquisition
 - 1. Jean Schoch moved that Marlin Murdock be authorized to sign the Purchase and Sale for five(5) condominiums at Briarbrook once approval is granted by EOCD. James Sargent seconded the motion and all members approved.
- B. Eliot House

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	RESOLUTION 20-87	
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	James Sargent moved that the forces	
	moved that the foregoing resolution be	
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e foli	full and considered: That the Acton Housing Authority approve change order 12 in the amount of \$4,870 for the following items	
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2-1 2-3 2-3 2-4 2-5 2-7	That the Acton Bousing Authority approve change order 12 in the amount of \$4,870 for the following items Hew cas-fired heater and flue; draft inducer and flue for hot water heater; plus Sub-contractor's overhead and profit (15%). High efficiency gas-heater in lieu of standard model quoted in 2-1; plus Sub-contractor's overhead and profit (15%). New 2CO amp meter socket; service mast and service entrance coble; Iwa additional refrigerator curacits in kitchens. New stainlight and switch in building A New Stainlight and switch in building A New Stainlight and switch in building A New Ground-fault interupt resembled on parch as per cade.	
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RESOLUTION 21-87

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RESOLUTION 22-87

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	owing resolution was introduc		•
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4-1 4-2 4-3 4-4 4-5	That the Acton Housing Auther amount of \$ 4,935 for Removal of eight existing basen openings and provision of four mand four areaway wells; (+ 15% Replacement of damaged or mis installation of drain pan and pip Substitution of Solaniam #82091 installation of 4331 F #82091	nent window frames; blocking of four new window soshes w/ screens Okio) Saling existing water and gas piping; (+ 15% Okio) Shing for 2nd floor washing machine; (+ 10% Okio) flooring at Rms 101, 102, & 107; (+ 10% Okio)	1,50 382 550
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	nd in full and conside		•		
	That the Acton I the amount of \$7 stair and walkwa walkway.	7,794 for the	removal of ex	dsting ext	erior

C. On October 27,1987 at 2:00pm the dedication of Eliot House will be held.

6. New Business

- A. Joseph Mercurio moved that the AHA submit an application to EOCD for Chapter 705 and 667 Housing Funds. Jean Schoch seconded the motion and all members approved.
- B. SRO Application

32.

1. Joseph Mercurio moved that the foregoing resolution be adopted an introduced and read, which motion was seconded by <u>James Sargent</u> and upon roll call the "Ayes" and "Hays" were as follows:

NAYS -0-

dean Schoch James Sargent Joseph Mercurio Marlin Murdock

The Chaltman thereupon declared said motion carried and said resolution adopted.

That the Acton Housing Authority submit a joint application for the SPO with the Concord Area Office, DAM, that the Board sign a Certificate of Compliance stating that the Authority adheres to EOCD's regulations and that the Acton Housing Authority agrees to affiliate with Concord Area Office for the purpose of housing up to eight (8) mentally handicapped individuals under the 707 SRO Program.

- 7. The Regular Meeting adjourned at 9:00 pm
- 8. The next Regular Meeting is scheduled on October 5,1987 at 7:30 pm.

Respectfully Submitted,

Jaemi Chambando

Naomi E.McManus Executive Director